



November 11, 2013

- 1. Welcome and Introductions. Members present: Kelly Farah, Laurinda Ross, Beth O'Connor, Katy Balcer, Jenny Hegearty, Jean Sterritt, Pat Dengate, Ed Burns.**

Meeting opened 7:08 pm.

- 2. Library Board Liaison Report: none.**

- 3. Library Staff Report (BSLIA Award - FFL Input):** Ed Burns present, only update that Library Director sent out Amazon Smile information – people can attach their Amazon.com shopping to a donation to the FFL as a group. Ed and Laurinda to be in touch and will set this up for a donation for our nonprofit.

Children's section pcs have not yet been purchased, still anticipating discount pricing. When pcs arrive, press release will be written and distributed.

- 4. Role of the FFL in the Library's Fundraising Campaign**

- Pat Dengate, Library Board President: Reports that the Board's Fundraising Committee is working on a large fundraising campaign for 2013-14 (goal of \$50,000+). Funds raised for the FPL must come through the Friends, due to the 501c3 status for taxes, and the fact that grants received must come to a 501c3-designated organization. (People may make donations to the FPL directly; it goes into the General Fund, but there are no tax benefits derived from this for the givers.) Because of this emphasis and coming funds processing, Memorandum of Understanding may benefit from a review of this document, which was last edited/written November 17, 2010.
- Review of Memorandum of Understanding Between the FPL and the FFL: Reviewed by the group for potential refreshing and updating. All points were reviewed and some slightly edited, saving a new version of the Memorandum.

- 5 Officer & Committee Chair Reports**

- **President:**
Volunteer Breakfast: President has not chosen a day yet, considering weekend after Thanksgiving. Needs volunteer list and availability from Bookstore Chair.
- National Friends of Libraries Week October 20-26, 2013 brought 4 new/8 Membership renewals.
- **Vice President (Membership Brochure):** Examples of current Membership brought and shown by VP. Considering updating with new fonts/verbiage. Likely going to keep to a half-sheet. Bookmarkers are also being worked on, perhaps with quotes and Friends logo.
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- **Secretary** (Online Membership Form): voted to accept October meeting notes into record.
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- **Treasurer** (Amazon Smile program suggestion) – See above. Also, regarding the FPL fundraising increase and goal, QuickBooks software is desired to be able to ramp up and handle a larger volume with more robust functionality. Treasurer will research (at least) and try to get a copy by next meeting (12-9-13). \$2,664 raised since 7-1-13. \$25 Costume sale, \$152.96 from new memberships.
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- **Membership Chair: Position needs to be filled.** President is keeping the database updated.
- **Bookstore: no report.**
- **Public Relations:** Goals shared for November-December.
- **Special Events** (Costume Sale Report): \$25 raised. Collection boxes location were an issue.

6. Action Items

- Recruitment of Membership Chair and Special Events Chair positions
- Create FFL Strategic Plan (Membership Renewal & Recruitment; Volunteer Coordination)
- Review of Monthly Meeting Date
- Other
- Friends of Michigan Libraries 2014 Outstanding Michigan Friends of the Library Award

7. Adjourn 8:37 pm.

Next Regular Meeting: Monday, December 9, 2013, 7:00pm, FPL.