



**September 9, 2013**

**1. 7:08 pm, meeting called to order. Welcome and Introductions. Members present: Katy Balcer, Laurinda Ross, Jane Axelrad, Monique Herzig, Beth O'Donnell, Ed Burns (FPL Staff), Jillean McCommons (FPL Staff), Kelly Farrah, Jean Sterritt.**

**2. Library Board Liaison Report.** Ferndale Foundation awarded a grant that allowed the Ferndale Public Library to hire a consultant. On 10/13/2013, will be having an in-service day/meeting with this Consultant.

**3. Library Staff Report.** Jillean McCommons. There is currently only one 'Early Literacy' pc with educational games; it is years old and has gotten lots of use, "on its last legs." Upgrade for AWE machines (touch screen) requested (software and games available for them goes preschool through the middle school level). Asked Friends if we would consider purchasing the 2 new machines (\$6,200). This would be a good idea of a big-ticket item with visibility for the Friends to have donated it.

Treasurer checked budget to look at the total available for the computers. Available monies for pcs, but access to funds.

Motion made to fund 2 AWE machines. Motion seconded. Vote taken for funding this purchase, passed unanimously. Jillean will ask to see if there will be a discount for purchasing the 2<sup>nd</sup> machine.

Wish list book was shared by Ed so the group could see it.

#### **4. Officer & Committee Reports**

- President:
  - a) will be attending PTA/PTSA meeting Sept 10th at JFK elementary, and next week attending PTA Council meeting with all Presidents present. Everett Keyser will attend Coolidge/Roosevelt Elementary PTS meeting Sept 10th and these same flyers on library will be shared with Kelly to take to the JFK meeting.
  - b) Donor recognition wall: Jessica K and Pat Dengate to talk with consultant about this, also talk to a firm in Royal Oak on design. Digital wall idea shelved, at least for donor wall purpose.

- Vice President: No report; absent. President mentioned for VP that Thank You Picnic plan will likely be moved to 2014.
- Secretary: Notes from the Aug FPL meeting voted affirmatively accepted into record.
- Treasurer: \$648.00 from Bookstore taken in August; \$1552.00 for the fiscal year (July and August). Moved some cash into savings.

Amazon Sellers account has been established to sell more valuable used books there. 'Wish list' functionality exists there to get materials for the Library. Also discussed donations of new books to the library that people can check out 1<sup>st</sup> if they wish. Donations from the Wish List receive a book plate naming the donor and their message, if given.

Form for the Friends of Michigan Libraries (FOML) has not yet been filled out. Treasurer will move forward on this.

FOML is having a workshop October 3rd; Jean is attending it and registering as representing a Friends organization.

9/9/13 Treasurer's report accepted into record.

- Membership: President reports that there will be a Membership drive early 2014 for new members and new income. Former Membership chair will list jobs for transition for new Membership person. Hopefully can pair this job with Volunteer Coordinator. Jessica has some ideas for potential people.
- Book Store: down to 6 volunteers at present, still needing volunteers mainly for back of house to organize incoming books. There has been no response to Michigan Works after Treasurer invited them to send volunteers to apply.

BookStore Chair recommends another breakfast for Volunteers.

Bookstore Chair also reports that people are still not aware of the Bookstore.

FPL to fund flowers for a long-time volunteer who is ill.

- Special Events:

DIY Festival: DIY Book Sale (Sat. Sept 14): Will run 11-5. Buy 1 Get 1 Free coupons can go to the DIY table, for future use in the Bookstore (not day of sale). Wish list book will also be picked up to live on the sale table.

Flyers will be made by President for table for 'volunteers needed' and for Membership flyers and info about Costume Sale.

Kelly Farrah (President) and Jessica Keyser met with Krista Johnston of DIY about set-up and table (2-4) space.

COSTUME EXCHANGE: Special Events Chair will make flyer for DIY fest to publicize. Ferndale Fanout might also publicize this. Space reserved for this at the Curling Club already.

MURDER MYSTERY PARTY: will not occur in 2013.

- Public Relations: Need to fill position.

## **5. Action Items**

- Need canopy for DIY Booksale use.
- FFL Strategic Plan:

## **6. Other issues:**

Jessica K. reported on actions taken to be included on Best Small Library in America Award application :

QSAC Webinar to be taken by Jessica.

Hired fundraising consultant.

## **7. Adjourned at 8:13 PM.**

Next Regular Meeting: Monday, October 14, 2013, 7:00pm